

Pima Natural Resource Conservation District
Pima Center for Conservation Education, Inc.
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Tuesday, June 17, 2025

Resolutions and Motions proposed to the Boards of Supervisors for Pima Natural Resource Conservation District (Pima NRCD and Pima Center for Conservation, Inc. (PCCE))

Note: Due to the need to have a full quorum with one recusal on the votes concerning funding the Altar Valley Conservation Alliance; and due to the stated need of one Supervisor to leave the meeting early; and due to the absence of one supervisor, the order of the meeting did not follow the order of agenda items in the previously announced and posted agenda.

1. Resolution to withdraw approval for project funding approved on January 21, 2025

Resolved, the Board of Supervisors of the Pima NRCD withdraws approval of \$10,000 funding for a mesquite-clearing project proposed at the public meeting of January 21, 2025.

Motion: Supervisor Coping Second: Supervisor Chilton

Aye: 4 Nay: 0 Abstained: 0 Date: June 17, 2025

2. Resolution to approve funding for on-the-ground conservation project(s) proposed at the public meeting of June 17, 2025

Resolved, the Board of Supervisors of the Pima NRCD approves funding in the amount of \$10,000.00 to the Altar Valley Conservation Alliance for the Santa Margarita and Elkhorn/Las Delicias Watershed Restoration Demonstration Project.

Motion: Supervisor Chilton Second: Supervisor DuHamel

Aye: 3 Nay: 0 Abstained: Miller Date: June 17, 2025

3. Resolution to reimburse Altar Valley Conservation Alliance expenses

Resolved, the Board of Supervisors of the PCCE authorizes reimbursement to the Altar Valley Conservation Alliance (AVCA) in the amount of \$1, 875.00 for expenses AVCA incurred to present a Range Resilience Workshop that was cancelled due to unforeseen circumstances outside the control of the AVCA.

Motion: Supervisor Chilton Second: Supervisor Coping

Aye :3 Nay: 0 Abstained: Miller Date: June 17, 2025

Supervisor Chilton noted that she is on the Board of Directors of the Altar Valley Conservation Alliance but she has no financial interest in this particular project.

4. Resolution for Change and Succession of Officers of the Board

a. Resolved, the Board of Supervisors for the Pima NRCD and PCCE accepts the resignation of Supervisor Andrew McGibbon as Chairman of the Board of Supervisors for the Pima NRCD and the PCCE. Supervisor McGibbon shall remain a member of the Board of Supervisors until July 1, 2025. He shall retain full signature authority over Hughes Federal Credit Union banking accounts and Fidelity Investments brokerage accounts for the Pima NRCD and the PCCE, until such time as the HFCU accounts are closed and another Supervisor is fully installed and registered with Fidelity Investments as an authorized signatory on the aforementioned brokerage accounts, OR by July 1, 2025, whichever is sooner.

Motion: Supervisor Coping 2nd: Supervisor DuHamel

Aye: 4 Nay: 0 Abstained: 0

b. Resolved, the Board of Supervisors for the Pima NRCD and PCCE elects Supervisor Mary Miller to simultaneously hold the Offices of Chairman and Secretary of the Boards of Supervisors for the Pima NRCD and the PCCE.

c. Resolved, the Board of Supervisors for the Pima NRCD and PCCE nominates Juan Lopez to fill the next vacancy on the Pima NRCD and PCCE Board of Supervisors, pending his agreement.

Motion to pass Resolution parts b and c:: Supervisor Chilton 2nd: Supervisor DuHamel

Aye: 4 Nay: 0 Abstained: 0 Date: June 17, 2025

Sue Chilton will talk to Juan Lopez again about the possibility of his joining the Board of Supervisors.

At this point in the meeting, Supervisor Chilton had to leave for another commitment. A quorum of three members of the Board remained present.

5. Resolution to accept proposed contract with Southwest Decision Resources

Resolved, the Pima NRCD accepts the labor services contract proposed by Southwest Decision Resources as attached to the minutes of the June 17, 2025 minutes. Printing, mileage at the federal rate and other expenses will be reimbursed separately upon presentation of invoice, with receipts. Petty expenses up to \$50 per month may be reimbursed immediately without a vote of the Board of Supervisors.

Motion: Supervisor Copping 2nd: Supervisor DuHamel

6. Motion to Approve Invoice for Labor and Expenses

The Pima NRCD Board of Supervisors approves payment in full of invoice from Cindy Copping, dated June 15, 2025 for \$2,520.00 for labor and for reimbursement of expenses in the amount of \$42.44.

Motion: Supervisor DuHamel 2nd: Supervisor Miller

Aye: 3 Nay x Abstained x Date: June 17, 2025

7. Resolution for Changes to Banking and Brokerage Accounts


a. Resolved, the Pima NRCD and PCCE shall close all Hughes Federal Credit Union (HFCU) Checking and Main Share accounts for the Pima Natural Resource Conservation District and for the Pima Center for Conservation Education, Inc., at such time as new checks have been printed and received to carry on cash management through Fidelity Investments, Inc. All residual funds from the HFCU accounts shall be transferred to a cash management or money market account within the respective Fidelity brokerage accounts. Closure of HFCU accounts shall not occur until such time as the State of Arizona NRCD Board has set up the new routing and account numbers for direct deposits to the Fidelity accounts. The Treasurer shall be responsible to order new checks for the Fidelity accounts and shall destroy all unused checks for the HFCU accounts as soon as the Fidelity checks are received.

b. Resolved, the Board of Supervisors for Pima NRCD and PCCE shall retain Supervisor Cindy Copping as an authorized banking and brokerage signatory and shall appoint Supervisor Mary Miller as an additional authorized signatory on all Fidelity Investment brokerage accounts for the Pima NRCD and the Pima Center for Conservation Education, Inc. Supervisor Andrew McGibbon's signatory authorizations for HFCU and Fidelity Investments shall be terminated once Supervisor Miller has registered her signature authorization with Fidelity Investments, or on July 1, 2025, whichever is sooner.

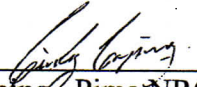
c. Resolved, the Treasurer shall immediately notify the Arizona Association of Conservation Districts of the pending closure of the HFCU accounts and request the AACD transmit, to the appropriate staff off the State of Arizona, the Fidelity routing and account numbers for direct deposits to Pima NRCD and PCCE.

Motion: Supervisor DuHamel Second: Supervisor Copping

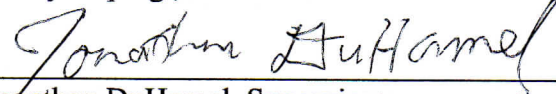
Aye: 3 Nay: x Abstained: x Date: June 17, 2025



Mary Miller, Pima NRCD/PCCE Chair Date: June 17, 2025



Cindy Copping, Pima NRCD/PCCE Treasurer Date: June 17, 2025



Jonathan DuHamel, Supervisor Date: June 17, 2025

8. Resolution to pre-approve anticipated invoices for FY 2026 without further review by the Board of Supervisors

Resolved, the Board of the Pima NRCD and PCCE pre-approves payment of remaining FY 2025 invoices and anticipated FY 2026 invoices, with not-to-exceed limits as indicated on the spreadsheet of Anticipated Invoices presented at the June 17, 2025 public meeting of the Board of Supervisors. No further review of the Board will be required, provided spending remains within the aforementioned limits. Out-of pocket supervisor expenses up to a limit of \$ 50.00 per month per supervisor may be immediately reimbursed upon presentation of invoice with receipts to a financial authorized signatory for the Board, without further review by the full Board of Supervisors. No supervisor is allowed to write a check to themselves.

Motion: Supervisor DuHamel Second: Supervisor Miller

Aye: 3 Nay 0 Abstained 0 Date: June 17, 2025

9. Motion to complete and submit 2026 Plans of Work and Budgets (NRCD and PCCE):

Motion to direct Supervisors Miller and Coping to finalize and submit the Plans of Work and Budgets for NRCD and PCCE with the edits discussed during the 6/17 meeting by Supervisor DuHamel, second Supervisor Miller. All in favor, none opposed.

Tabled

~~**10. Resolution to approve the Final Report of the Local workgroup Meeting of April 22, 2025, also known as the District-wide Resource Assessment**~~

Resolved, the Board of Supervisors of the Pima NRCD and PCCE approves the Local Workgroup Meeting Report of April 22, 2025 for submission to the State of Arizona Natural Resource Conservation Board.

Motion: Supervisor _____ Second: Supervisor _____

Aye: _____ Nay _____ Abstained _____ Date: June 17, 2025

All resolutions and motions above were considered and passed or rejected by a quorum of the Board of Supervisors of the Pima NRCD and the Board of Directors of the PCCE at the public meeting of June 17, 2025, with the motions and votes as indicated.



Mary Miller , Pima NRCD/PCCE Chair

Date: June 17, 2025